

PTO Board Meeting Notes-

Oct 17th, 2024: 6:30pm – 7:30pm

Google Meet Link: <https://meet.google.com/cjz-hqxr-fph>

Overtime Google Meet Link: <https://meet.google.com/fyk-tcof-hdb> (7:30-8:30 only if needed)

Members present: Amy, Ashley C. Dana, Kelly, Jackie Firth, Brandy, Jackie F, Melanie C. Ashley A, Christa, Jenny, Tyra.

1. Brandy opened up with a Welcome 😊
2. Tyra PTO Funds-\$11,000. Deposit made recently so that will add more.
3. Brandy and Tyra to meet with CCA tomorrow
 - a. Metal detector discussion
 - b. Jackie-Outside physical for kids since Gym isn't in the works. Gaga Ball etc
 - a. Tyra, we did raise that, and they didn't want to put in if they have to move stuff around for a gym. Around \$3,000 out of PTO funding.
 - c. Talk to them about updating on website for new PTO Website
 - d. Mention to admin about getting emails from others. Hasn't gotten a response back to some questions that Melanie has sent out.
4. Tammy B Conversations around SGA
 - a. SGA to take over Prom- They thought to many dances for high school and mentioned only doing middle school.
 - Brandy- Continue dances until Highschool numbers are not good
 - b. We the PTO/Dance committee would have 1 dance a year
 - This year ours is Fall Dance
 - c. Tammy brought up Holiday Grams for SGA (Candy Grams etc)
 - Help sale-and distribute them. Still need adults to monitor verbiage on cards 6th grade sell at lunch and get benefit etc per grade.
 - Will talk with CCA Tomorrow about that.
 1. Amy-Candy grams are a lot of behind the scenes and lots of work.
 2. Share profit 50/50 to help it
 - a. If we host then money will be split
 - b. Kelly-maybe split through how many each grade spends kind of like a competition.

- c. Desire to run things without running it. Opportunity to guide them and make them understand the process.
- 5. Updates for the Calendar/website
 - a. Jackie Firth and Tyra get together to put dates on Webpage.
 - a. Don't have to put Member Monthly Meeting on calendar only need Parent PTO Meetings
- 6. When leading events-Tyra is going to come up with an information sheet. This way we can plan ahead and put dates on when we are posting what.
- 7. CCA Apparel Sale
 - a. Tyra sent email to Flooded-Plans to stop by or call tomorrow. Emailed 3 days ago has not gotten a response yet.
 - b. If that falls through will need a new option
 - 1. Will contact Kelly if Flooded does not work out
 - c. J & L is who Tyra contacted first and unable to fulfill order
 - d. Tyra Did not give a date to parents for when apparel would be ready
- 8. Halloween Movie Night (Fundraising Events Co-Chairs)
 - a. Date: Oct 19, 6-7 7pm: Movie- Disney's Haunted Mansion
 - a. 17 Cars total, and lots of candy has been donated
 - b. Best Trunk and \$50.00 gift card for the winner
 - c. 9-10 volunteers
 - 1. Will ask if we can use Trashcans from Cafeteria
 - a. Tyra will bring some trash bags, and ask about trash bags from school as well
 - 2. Ashley A. said her husband can volunteer
 - b. Concession Stand- SGA/DECA will be doing this portion.
 - a. Amy will be Mrs. Chubbs for the night
 - c. Yearbook will set up a photobooth as well.
- 9. Halloween Grams- Sale Oct 14-23, Delivery Oct 31
 - a. Gram and Halloween "Smencil"
 - b. Prices: 1 for \$2 and 3 for \$5
 - c. 500 Message cards made by Christa, and Smencils were purchased
- 10. Teacher Appreciation Events -Anna put Fall gifts together

- a. In November- we are thinking of having a pancake breakfast
 - a. Premixing pancake batter, stand in lobby with griddles so teachers can pick up on the way to class.
 - 1. Need to get a date together with admin for this.
 - b. December is in the works
 - a. Santa sack with gift cards
 - 1. Tyra-we need number of teachers so we can get money together.
11. Spirit Night with Catherine Annes Nov 12th
- a. Will start posting flyers/posters
 - a. Start Advertising on November 1st
 - b. Send to Jackie and Tyra
12. Fall Dance- Nov 15 at Circle M City in Sanford
- a. Ahmod has rearranged his schedule so he will be able to DJ.
 - a. Would like to pay him \$400 for his services
 - b. Ticket Sales-Planning to sell during lunch Nov 1 and 8th.
 - a. Will get with Amy if we need volunteers to help
 - b. Christa is working on a flyer to post on Socials
 - c. Ask Lauren about buying tickets online also (Buy online and come to Lauren for pickup-Will have physical tickets)
 - c. Two dances- Middle and Highschool
 - d. Estimated cost for event \$1200
13. Science Department Funding- Spirit Night 1,433.70 \$891 (Pfizer Benevity Grant) Mrs Mcdowell had the lead for science dept and what they need.
14. Jackie F. Emailed Cheer on DEC Spirit Night
15. Fundraiser Ideas for Nov/Dec
- a. Need a planning committee for this
 - a. Melanie Coleman said she could take this on, and Ashley A.
 - b. Amy said that she could help also
 - 1. Croc Charms- previous quote cost \$2.50, sale for \$5.00, 4-week lead, 2 designs
 - 2. Window Clings/car magnets- cost \$1-3, sale for \$4-6

3. Tumbler Sale (contacted by Kristy Mencl, 4 Pink Sunflowers)- Regular 20 oz are \$24, 20 oz duo (2 different lid types) are \$26, and 32 oz hydro bottles are \$30. PTO profit \$5 per tumbler (They would do the sale; we would do the marketing part) Out of money we raise would pay her cost.
4. Senior Items- yard signs, clings, shirts...

16. Craft Fair for Dec

- a. Jackie said she can help with information for craft fair and send out information
 - a. We have an application that they fill out-
 1. Different booth sizes and prices
 2. Signed up last year and they get a discount
 - b. Separate email set up for this craft fair
 1. CCA PTO Events
 2. Will there be a silent auction?
 - a. Melanie said saving that for another time
 - b. Tyra-Others can help as well
 - c. Jackie-Dec isn't so far away (Doing a specific event very well, and want to pursue silent auction-That could be a fundraiser on its own. Don't need a physical event can be done online. Have different things to auction. Not put on a club or families. Can be Spring.
 - d. Brandy-Do online as separate event
 - e. Melanie can take the pictures
 - f. Jackie-Can do the auction portion online

17. Lobby Decorations-Table this time

18. Newsletter

- a. Do a really good website? Or send all to Jackie?
 - a. Brandy said have all on website that would be easier
 - b. Jackie-Parents were wanting a Newsletter from the school not necessarily from PTO just Admin in general

19. Fundraising Summary

- a. Open House Apparel Sale (PTO) 8-6-2024: \$625.00
- b. Spirit Night (PTO) 8-20-2024 \$937.82
- c. Scentsy Fundraiser (PTO) 8-30-2024 \$223.00
- d. Spirit Night (Science Department) 9-10-2024 \$342.70
- e. Spirit Night (Fall Dance) 10-8-2024 \$337.14

20. PTO Member Updates

- a. CCA-Greg asked for PTO Support
 - a. Senior Room-Purchase tables, and stools
 - 1. Estimated \$1,000 8 chairs, 3-4 tables
 - a. Each year we can designate money to Seniors
- b. Having College Application Week-Allison Brim leader for that
 - a. CFNC Oct 21-27th would like to provide prizes/incentives to seniors (\$125)
 - 1. Brandy-asked Tyra to keep notes on how much we spend on Seniors for this year

Next Meeting: Nov 14th, 6:30 Google Meet (Agenda to follow)